

HISTORIC PRESERVATION COMMISSIONS REGULAR MEETING
ANNOTATED MINUTES PAGE 1 DATE: SEPTEMBER 11, 2007

I. PROCEDURES

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| A. Call to Order | Vice Chairman Cowen called the meeting to order at 1:15 P.M. |
| B. Roll Call | Commissioners Jim Bultema, Mike Cowen, Yvette Hudson and Gary McCarthy were present. Present from staff was Harry Holmes. A quorum was present. |
| C. Adopt Agenda | Commissioner Hudson moved to adopt the agenda as presented, Commissioner Bultema seconded and the motion carried 4-0. |
| D. Approval of minutes of August 14, 2007 | Commissioner Bultema moved to approve the minutes of August 14, 2007 as presented, Commissioner McCarthy seconded and the motion carried 4-0 |
| E. Acceptance of Amy Fredrickson's resignation | Commissioner McCarthy moved to accept Chairman Fredrickson's resignation, Commissioner Hudson seconded and the motion carried 4-0 |
| F. Nominations for Chairman and Vice Chairman of the Historic Preservation Commission | Commissioner McCarthy nominated Mike Cowen as Chairman, stating that Mr. Cowen had the most experience and the best qualifications for the position. Mr. Cowen said he intended to resign from the Commission in the near future due to pressing business needs but would be able and willing to serve as Chairman for a limited time. Yvette Hudson nominated herself. Commissioner McCarthy amended his nomination to the effect that Mike Cowen would serve as Chairman and that Yvette Hudson would serve as Vice-Chairman through December 31, 2007 and that Yvette Hudson would serve as Chairman from January 1, 2008 through June 30, 2008. As required by City Code, the Commission would elect a chairman and a vice chairman to serve the two year term beginning July 1, 2008. Commissioner Bultema seconded the amended nomination. |
| G. Election of Chairman and Vice Chairman | The Commission voted unanimously to name Mike Cowen as Chairman and Yvette Hudson as Vice-Chairman through December 31, 2007 and to name Yvette Hudson as Chairman from January 1, 2008 through June 30, 2008. |

II. AGENDA ITEMS

- A. Discussion and decision
on a sign request for Sue-
B's Steakhouse: Ben &
Sue Atkinson

The applicants were not present due to family illness. Commissioner Bultema moved to table the request. Commissioner McCarthy seconded and the motion carried.4-0.

- B. Discussion and decision
on a sign request for
Mountain Joy Treasures
and Gifts: Larry &
Bonnie McFarlane

After a brief discussion Commissioner McCarthy moved to approve the request. Commissioner Bultema seconded and the motion carried.4-0.

- C. Discussion and decision
on a sign request for the
Rusty Trike: Kelley
Crowder

Ms. Crowder displayed the sandwich-board sign and asked that she be allowed to place it on the stoop (private property) adjacent to the Grand Canyon Hotel while the hotel is open and to place it on the sidewalk near the Rusty Trike when the hotel is closed for the winter. She said the sign is crucial to her operation and without it she said the business would fail.

Commissioner Cowen said that there were no sandwich-boards in the Historic District until recently when the Ghost Tour sign was allowed in a breezeway (private property); he said such signs should not be allowed in the District. He said the Ghost Tour sign was later moved across the street without permission and had become an enforcement problem.

Mr. Holmes added that the zoning code allowed sandwich-board signs, on private property with the owner's permission or on the sidewalk (public right-of-way) by City permit, subject to Commission approval.

Commissioner Hudson suggest that a wood-framed sign would be more appropriate. Ms. Crowder said that was a great idea. Commissioners McCarthy and Bultema agreed that the sign did not have a historical appearance and should be changed.

Commissioner McCarthy moved to approve the temporary use of the current sign until the next regularly-scheduled or special Commission meeting when a new, more historically appropriate sign could be presented for approval. Commissioner Bultema seconded and the motion carried.3-1, Commissioner Cowen voting Nay.

- D. Discussion and decision on a sign lighting request for Grand Canyon Old West Jeep Tours: Bret Koohns
- The applicant did not appear. The Commissioners reviewed the application and accompanying photographs and said they needed more detail about the proposed lighting fixture (style, wattage, etc.) and that they should view the existing signs before deciding. Commissioner McCarthy moved to table the request, Commissioner Bultema seconded and the motion carried.4-0.
- E. Discussion and decision regarding the regulations of murals
- After a brief discussion Commissioner Bultema moved to approve the regulations and accompanying ordinance with the insertion of the phrase, "by the Main Street Design Committee and, if applicable, by the Historic Preservation Commission" following the words "approval of the application" in Article 12-18.03 (d). Commissioner McCarthy seconded and the motion carried.4-0.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners
- Commissioners discussed recruitment of applicants for the vacant seat. Mr. Holmes noted that the City Council wished to recruit and interview qualified applicants for Boards, Committees and Commissions independently of those bodies, in order to ensure diversity of background and perspective, and then to appoint the best candidate.
- Commissioner Bultema suggested that the City of Williams write a letter thanking Chairman Fredrickson for her service to the Historic Preservation Commission. Mr. Holmes said he would see to it.
- B. Main Street
- None
- C. City Staff
- None

IV. ADJOURN

Commissioner McCarthy moved to adjourn, Commissioner Bultema seconded and the motion carried 4-0. The meeting was adjourned at 2:20 P.M.